



TO ALL BIDDERS,

2<sup>nd</sup> December 2024

Dear All,

**ADDENDUM NO. 2**

**RE: CONSULTANCY SERVICES TO UNDERTAKE TECHNICAL & PERFORMANCE AUDITS, FUND INSPECTION, BASELINE AND IMPACT EVALUATION STUDY OF KeRRA ROAD MAINTENANCE LEVY FUNDED PROGRAMMES FOR FY 2024/2025 - FY 2026/2027 TENDER NO. KRB/T/7/2024-2025**

In reference to the above tender, the Board hereby makes clarifications on the Evaluation criteria for Criterion 3 for the Project Director and Team Leaders as attached.

Kindly note that the tender closing/opening date remains **Tuesday, 10<sup>th</sup> December 2024**.

This addendum is construed to form part of the tender requirements. All other terms and conditions of the tender remain the same.

**R. Mohamed, MBS**  
**DIRECTOR GENERAL**

// Enclosed

**INVITATION TO TENDER FOR PROVISION OF CONSULTANCY SERVICES TO CONDUCT TECHNICAL & PERFORMANCE AUDITS AND FUND INSPECTIONS AND UNDERTAKE BASELINE & IMPACT EVALUATION STUDY FOR KENYA RURAL ROADS AUTHORITY (KERRA) ROAD MAINTENANCE LEVY FUNDED PROGRAMMES FOR FY 2024/25 TO FY 2026/27**

**TENDER NUMBER: KRB/T/7/2024-2025**

**2 ADDITIONAL INFORMATION ON THE EVALUATION CRITERIA**

i) Page 35, 36 and 36 of the RFP has been amended as follows:

**2.1.1 Criterion 3 on Key Staff Qualification and Competencies - Max. 45points**

**a) Technical & Performance Audits and Fund Inspection**

**i) Project Director, Team Leader and Highway Engineers - 15.5 Points**

Areas of Evaluation	Project Director (1No.)	Team Leader (1 No.)	Highway Engineer (20 No.)
	Max. Score	Max. Score	Max. Score
<b>A. Academic Qualification</b>			
BSc. (Civil Eng.) or equivalent	8	8	10
Master's degree in civil engineering or equivalent field.	2	2	N/A
Other(s) (PhDs, Post Graduate Diplomas and master's for Highway Engineer)	2	2	2
<b>Sub Total A</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>B. Professional Qualifications</b>			
Registered Consulting / Professional Engineer with EBK or Equivalent	6	6	6
Current Engineer's Practicing License	3	3	3
Corporate/Fellow Member IEK or an Equivalent professional body recognized by IEK in good standing	4	4	4
<b>Sub Total B</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Total (A+B)</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>General &amp; Specific Experience</b>			
Years of Post Graduate experience: <ul style="list-style-type: none"> <li>• Project Director-(Min. 15 years)</li> <li>• Team Leader- (Min. 12 years)</li> <li>• Highway Engineer- (Min. 10 years)</li> </ul>	15	10	10
Team Leadership <ul style="list-style-type: none"> <li>• Project Director-(Min. 5 years)</li> <li>• Team Leader- (Min. 3 years)</li> </ul>	10	5	N/A
Technical Audits	15	12	15
Highway Engineering	15	15	20
Materials Engineering/ Works Quality Control	8	12	10
Bridges & Structures	5	11	10
Others (Dispute resolution, ESIA, Road Safety Audits, Inspections/ Assessment (Technical in nature on Roads & structures)	2	5	5
<b>Sub Total C</b>	<b>70</b>	<b>70</b>	<b>70</b>
Experience in the Region	5	5	5
<b>TOTAL POINTS (A+B+C+Exp. in region)</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>TOTAL POINTS WEIGHTED TO</b>	<b>2.25</b>	<b>2.25</b>	<b>0.55</b>

**Note:**

The weighted marks are for One (1No.) Project Director (2.25), One (1No.) Team Leader (2.25)

and Twenty (20No.) Highway Engineers each scoring 0.55 points and total of 11points for the 20No Highway Engineers.

### ii) Project Director, Team Leader and Fund Inspectors - 15.5 Points

Area of Evaluation	Project Director (1No.)	Team Leader (1 No.)	Fund Inspectors (20 No.)
<b>A. Academic Qualification</b>			
Bachelor of Commerce in Finance or Accounting or Equivalent from a recognized University	8	8	10
Master's degree in finance/ accounting/ MBA or Equivalent	2	2	N/A
Others (PhD, Post Graduate Diplomas and master's for Fund Inspector)	2	2	2
<b>Sub Total A</b>	<b>12</b>	<b>12</b>	<b>12</b>
<b>B. Professional Qualifications</b>			
Professional Qualification (CPA (K) or ACCA or Equivalent)	5	5	7
Membership with ICPA (K) or Equivalent in good standing.	3	3	4
Current Practicing Certificate	3	3	N/A
Other relevant certification e.g., Supply Chain Management certification or any other relevant certificate	2	2	2
<b>Sub Total B</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Total (A+B)</b>	<b>25</b>	<b>25</b>	<b>25</b>
<b>C. Adequacy</b>			
Years of Post Graduate experience: <ul style="list-style-type: none"> <li>• Project Director- Minimum 15 years</li> <li>• Team Leader-Minimum 12 years</li> <li>• Fund Inspector-Minimum 10 years</li> </ul>	15	12	10
Team Leadership <ul style="list-style-type: none"> <li>• Project Director- Minimum 5 years</li> <li>• Team Leader-Minimum 3 years</li> </ul>	5	3	N/A
Financial Audit in Public sector	25	25	25
Financial Audits in the Road Sector	15	15	20
Private Sector & Development Partner Audits	10	15	15
<b>Sub Total C</b>	<b>70</b>	<b>70</b>	<b>70</b>
Experience in the Region	5	5	5
<b>TOTAL POINTS (A+B+C+Exp. in region)</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>TO BE WEIGHTED TO</b>	<b>2.25</b>	<b>2.25</b>	<b>0.55</b>

#### Note:

The weighted marks are for One (1No.) Project Director (2.25), One (1No.) Team Leader (2.25) and One (1No.) Fund Inspector each scoring 0.55 points and total of 11points for the total of 20 Fund Inspectors.

### iii) Procurement Inspector (0.5 point)

Area of Evaluation	Procurement Inspector (1 No.)
<b>A. Academic Qualification</b>	
Bachelor of Supply Chain Management or Equivalent from a recognized University	10

Area of Evaluation	Procurement Inspector (1 No.)
Master's degree in finance/ accounting/ MBA or Equivalent	N/A
Others (PhD, Post Graduate Diplomas and master's for Fund Inspector)	2
<b>Sub Total</b>	<b>12</b>
<b>B. Professional Qualifications</b>	
Professional Qualification in CPSP-K	5
Membership with KISM or Equivalent in good standing.	3
Current Practicing Certificate	3
Other relevant certification e.g., Supply Chain Management certification or any other relevant certificate	2
<b>Sub Total B</b>	<b>13</b>
<b>Total (A+B)</b>	<b>25</b>
<b>C. Adequacy</b>	
10 Years of Post Graduate experience	10
8 years' experience in procurement of goods, works and services in public sector	25
Procurement of goods, works and services in private sector	20
Procurement Audits in public and private sector	15
<b>Sub Total C</b>	<b>70</b>
Experience in the Region	5
<b>TOTAL POINTS (A+B+C+Exp. in region)</b>	<b>100</b>
<b>TO BE WEIGHTED TO</b>	<b>0.5</b>

## b) Baseline and Impact Study Key Staff

### i) Team Leader (2.25 points)

Areas of Evaluation	Team Leader (1No.)
	Max. Score
<b>A. Academic Qualification</b>	
A bachelor's degree in economics or civil engineering	5
Master's degree in transport economics or economics.	5
Other(s) (PhDs, Post Graduate Diplomas and master's for Highway Engineer)	2
<b>Sub Total A</b>	<b>12</b>
<b>B. Professional Qualifications</b>	
<ul style="list-style-type: none"> <li>• Registered Consulting /Professional Engineer with EBK or Equivalent.</li> <li>OR</li> <li>• Registered with a relevant professional body (ICPAK, ACCA etc.)</li> </ul>	8
<ul style="list-style-type: none"> <li>• Corporate/Fellow Member of IEK or an equivalent professional body recognized by IEK in good standing.</li> <li>OR</li> <li>• Member of Economic Society of Kenya or equivalent body.</li> </ul>	5
<b>Sub Total B</b>	<b>13</b>
<b>Total (A+B)</b>	<b>25</b>
<b>General &amp; Specific Experience</b>	
12 years post-qualification experience in transport sector studies Highway Engineer.	20
Team Leadership (Min 5 years)	15
8 years' experience in conducting baseline and impact evaluation studies and feasibility studies (socio-economic surveys) in developing countries.	15
Be conversant with HDM4 or similar models of Engineering and Economic analysis of road investments and their application in the transport sector with proven experience of at least 5 years	18
Others (Dispute resolution, ESIA)	2
<b>Sub Total C</b>	<b>70</b>

<b>Areas of Evaluation</b>	<b>Team Leader (1No.)</b>
	<b>Max. Score</b>
Experience in the Region	5
<b>TOTAL POINTS (A+B+C+Exp. in region)</b>	<b>100</b>
<b>TOTAL POINTS WEIGHTED TO</b>	<b>2.25</b>