

KENYA ROADS BOARD

KRB MEDICAL AND RELATED COVERS - PRE - BID MEETING HELD ON 9TH MARCH 2021 AT 10.00AM ON ZOOM PLATFORM

Present

1. Mr. Hamoud Mguza - KRB - CHAIRPERSON
2. Mr. George Juma - KRB
3. George Waithaka - KRB
4. Mr. Martin Maitha - KRB
5. Ms. Judith Onchomba - KRB
6. Ms. Angela Ademba - KRB - Taking Notes
7. Mr. Noah Kipruto - Zabon Insurance Brokers
8. Ms. Elizabeth Muli - Zamara Insurance Brokers
9. Mr. Josiah Obala - Kenbright Insurance Brokers
10. Fridah Omboga - Geminia Insurance Brokers
11. Julie Gaitho - Resolution Insurance Brokers
12. Ken Kombo - APA Insurance Brokers
13. George Mwangi - Waumini Insurance Brokers
14. Samuel Kinyanjui - Pelican Insurance Brokers
15. Duncan Mutugi - Liaison Insurance Brokers
16. Faith Koki - Liaison Insurance Brokers
17. Peter Kiprotich - Zamara Insurance Brokers
18. Keith Ndambuki - Majinsurance Brokers
19. Stephen Waita - Minet Insurance Brokers
20. Joyce Wambui - Minet Insurance Brokers

MINUTE 1/01/2021 - OPENING PRAYERS

The Meetings started at 10.05 am with a word of prayer from Angela Ademba

MINUTE 2/01/2021- RATIFICATION OF AGENDA

The Agenda was ratified as presented.

MINUTE 3/01/2021- OPENING REMARKS

The Chairperson welcomed all on board and reminded participants that this was their meeting to clarify any issues they had pertaining to the KRB Medical Insurance Tender.

MINUTE 4/01/2021- OVERVIEW OF TENDER DOCUMENTS

The Head of Supply Chain Management took members through the tender document explaining each section's requirements.

MINUTE 5/01/2021- ISSUES RAISED BY BIDDERS IN WRITING AND DURING THE MEETING

The following issues were raised during the meeting:

(i) CLARIFICATIONS SOUGHT

Bidders sought clarification on requirement in the evaluation criteria to submit a list of 5 Major claims handled and paid in full of at least Kshs 20 million per claim in medical and related insurance services in the last three years (Criterion 1-f)

Clarification: After deliberations the criteria was revised to read as follows:

“Insurance Brokerage Firms to submit a list of 5 Major claims handled and paid in full of at least Kshs 5 million per claim in medical and related insurance services in the last three years

(ii) A clarification was sought on whether the mandatory documents under the preliminary responsive checks Criterion for evaluation were required from Insurance Brokers or Underwriters.

Clarification: After deliberations it was confirmed that the documents were from the Insurance Brokers bidding for the tender.

(iii) A clarification was sought on whether Critical Illness and Last expense benefits would be on standalone or riders within the cover.

It was agreed that a clarification would be posted on the KRB website within 3 days.

(iv) REQUEST FOR DATA

- One of the Brokers’ representatives requested for Granar data indicating the current KRB population detailing each member and dependants.

It was agreed that the response would be posted on the KRB website within 3 days from the date of the meeting.

There being no other business the meeting ended at 12.00 pm with a word of prayer from Ms. Julie Gaitho from Resolution Insurance Brokers.

PREPARED BY: ANGELA ADEMBA

DATE: 10TH MARCH, 2021

CONFIRMED BY: HAMOUD MGUZA.....

DATE: